



11800 S Military Lane | Portland, Oregon | 97219  
T: 503-636-5613 | F: 503-636-5616  
[www.diocese-oregon.org](http://www.diocese-oregon.org)

## Events with Bishop Akiyama on Zoom and other online meeting platforms

Protocols for hosting online events with Bishop Akiyama are necessary to create a safe virtual space for conversation, worship, and fellowship. If you have questions, please reach out to Alli Gannett, Director of Communications [allisong@diocese-oregon.org](mailto:allisong@diocese-oregon.org).

### **Before the event / scheduling the event:**

Hosts of any online events with Bishop Akiyama will need to create a registration for the event. In addition, please utilize the waiting room and/or password function for the event.

When publicizing the event, do not share the direct link or meeting information/password on social media or beyond the scope of the intended audience. You may share the registration link on social media, but not the link to the call itself.

### **During the event:**

It is important to have more than one moderator for events of 100 or more viewers. (This can vary depending on the moderator and their comfortability with the platform). Ideally, all online events will have at least two moderators. Moderators should be identified at the beginning of the event and should be hosts or co-hosts, providing the ability to mute, restrict sharing abilities of, and remove individuals if needed.

### **Virtual Worship**

The same rubrics apply for virtual worship as for in-person worship regarding the bishop's role: When present, the bishop always gives the Absolution and the Final Blessing.

### **Zoom-bombers:**

Be aware that "Zoom-bombers" and other intrusive guests can still find their way onto calls and corrupt the integrity of the call, despite security measures taken. This is a risk when using any online platform. If a "Zoom-bombing" happens and the moderators are unable to remove the intruders, it is best to end the meeting. Exposure to "Zoom-bombing" content can be disturbing and, for some, traumatic. Be sure to have referral resources available for those seeking help or support in the aftermath of a "Zoom-bombing."

*Updated March 2, 2021*