



EPISCOPAL
BISHOP^{of} OREGON
FOUNDATION

11800 S Military Lane
Portland, Oregon 97219

Foundation Mission Statement

“The mission of the Episcopal Bishop of Oregon foundation is to support the creation and development of healthy diocesan institutions, vital congregations and affiliated organizations in the Diocese of Oregon. We accomplish this by partnering financially with diocesan institutions, congregations, affiliated organizations in their efforts to create and develop faithful communities and organizations full of joyful leaders, formed in Christ offering sacramental hospitality with a clear mission in the world.”

Foundation Vision Statement

“Creating vital structures moving toward the reign of God.”

Criteria for funding:

1. The ministry advances:
 - a. Our living into the Baptismal Covenant
 - b. The diocesan Strategic Directions:
 - Congregational Life
 - Diocesan Mission
 - Leadership Development
 - Gospel Justice
 - c. Showing Christ's Love to the World
 - d. The diocesan Marks of Vitality:
 - Sacramental Hospitality
 - Joyful Leadership
 - Formation in Christ
 - Mission in the World
2. The ministry has the potential to address needs effectively and efficiently. Funding a needed ministry that might not occur absent partial diocesan support is to be preferred over funding a ministry that will effectively work without diocesan support.
3. Apart from ongoing diocesan committees and offices, the ministry has the potential for sustainability and future self-funding. Diocesan funds for start-up ministries are intended as seed money for a future self-sustaining ministry rather than as simply paying for on-going operational costs.
4. Shared costs are encouraged.
5. The Foundation does not normally fund construction projects.
6. Foundation resources will support those program/ministry efforts that:
 - a. Are led by those who can demonstrate their experience as well as passion for their particular ministry.
 - b. Have an evaluation process in place.
 - c. Articulate a plan to achieve sustainability.
 - d. Have an ability to share their successes and best practices as well as failures with other congregations or collaborative groups that wish to replicate their work in other parts of the Diocese.
 - e. Demonstrate the values of transparency, equity, fairness and collaboration.
7. Any requesting body that is required to pay DPA must be current or in conversation or agreement with the Diocesan DPA Committee. For multi-year awards Grantee must be current or in conversation or agreement with the DPA Committee prior to funds being issued each year.
8. The Foundation does not normally grant funds to any entity of more than \$75,000 in a three (3) year period.
9. Any unused grant funds should be returned. Unused funds may be used for other reasons with the approval of the EBOF Board of Directors by submitting a letter of request.

Applying for a Foundation Grant

The goal of the Foundation is to provide resources to all parts of the Diocese of Oregon so that the mission and ministry of the diocese can be enriched in the places where there is recognized need for additional funding. The Foundation currently offers grants in the following general areas of interest:

Church Grants: We seek to fund congregations and clusters of congregations so they may begin, grow or expand a program designed to enable congregations to live into the reign of God in new and interesting ways. Applications in this area will be primarily from diocesan congregations.

Diocesan Grants: We seek to fund institutions so they may support ministry that spreads across the diocese in such areas as Christian Formation, Congregational Growth, Youth Ministry, Ethnic Ministries, and other related areas of Christian life. Applications in this area could come, for example, from the Office of the Bishop, Diocesan Council, Standing Committee and the Board of Trustees.

Affiliated Organization Grants: We seek to fund affiliated organizations so that ministry spreads beyond the confines of the churches of the diocese and the diocese itself. Applications in this area could come, for example, from such organizations as Oregon Episcopal School, William Temple House, and other 501c3 organization with an affiliation to the diocese.

Granting Guidelines:

The Board of Directors of EBOF realizes that guidance is useful to grant applicants as they decide whether or not to pursue a request and as they formulate applications. To assist in this process we have adopted the following guidelines. As guidelines they are subject to review and modification at any time by the Board.

- Grants should be consistent with the criteria for funding established from time to time by the board.
- Applications should reflect how the recipient will address one or more of the ministry advances: Our living into the Baptismal Covenant, the Diocesan Strategic Directions, Showing Christ's Love to the World, and the Diocesan Marks of Vitality.
- Grant support is generally available for a maximum of three years at a maximum level of \$25,000 per year and applicants should design the program to be completed within that time or should express how the program will transition to other revenue streams. Grants will normally not exceed more than \$75,000 in a five year period.
- A grant recipient should anticipate being asked to prepare news releases and news articles about the grant for use by local media outlets. The diocesan office is available to assist with this work.
- Parish applications must be current with their submission to the diocese of parochial reports, annual audits and assessments.
- Grants are not available for retirement of debt, establishment of endowments, and restoration of savings and investments.
- The Foundation does not make loans.
- Grant applications will include:
 - A narrative proposal and/or letter of length adequate to help the Foundation understand your organization and request. Brevity is appreciated and should be limited to four pages of 8.5"x11" with a minimum font size of 10.
 - List of your Board of Directors, Vestry or BAC.
 - Detailed budget for proposed project.
 - Statement describing financial condition of applicant organization to include the last fiscal year, the current year to date and the most recent audited report.

Application Cycle

The following shows the application deadlines and the award determinations:

Received by	Award Determination By
End of February	April 15
End of May	July 15
End of August	October 15
End of November	January 15

Episcopal Bishop of Oregon Foundation Grant Proposal

Organization Name:

Organization Tax ID Number:

Address:

Mailing Address:

Telephone number:

Website:

Mission Statement of the project (Please be brief):

Describe the types of services rendered by this agency (Please be brief):

Project name/Description (Please be brief):

Dollar Amount requested:

Total operating budget:

Contact person:

Title:

Phone number:

Email:

The undersigned represents that they are authorized to make the representations contained in this application and intends that the Board of Directors of EBOF will rely on the information contained herein.

Signature:

Project Director (if different than contact person):

Address:

Phone number:

Email:

Have you received an Episcopal Bishop of Oregon Foundation grant in the past? And, if so please describe.

EBOF Grant applications sources and allocation of funds attachment

Committed funding from the requesting organization

Grants and other funding in Progress

Other sources:

Episcopal Bishop of Oregon Foundation Grant proposal narrative

Please attach your narrative response as a separate document. Please limit your narrative to no more than four pages of 8.5"x11" with a minimum font size of 10. Do not include any other attachments.

- Explain how the requested funds will be used and how this program advances the Dioceses of Oregon ministry.
- Explain whether this is a new project, an expansion of an existing project, or the continuation of an existing project.
- What are the specific objectives of the proposed project and the general strategies to accomplish them? (Please include, if appropriate, examples where your proposed activity, project or idea is already being successfully implemented by others.)
- How is success or accomplishment of the proposed project's objectives measured and monitored?
- What happens to the proposed project if EBOF funds are not available?
- How will this program be funded in the future?

Submission Instructions:

Completed materials should be submitted to **Bishop Diana Akiyama**. You may send them by email to bishopakiyama@diocese-oregon.org or mail them to her at: Diocese of Oregon, 11800 S. Military Lane, Portland, OR 97219.